

Safe Work Instruction			
Working at Height		Issue date: 21 June 2010	
Document no.	Work description Working at Height		
	Scope The objective of this procedure is to ensure that all persons working at (insert company name) Sites are protected from the hazards of falls from height or being affected by falling objects.		
Review date	References : AS151 – Prevention of Falls		
Responsible supervisor	PPE and precautions	Competencies or qualifications	Licences or permits required
Insert name in BLOCK letters	Do not wear anything loose that could catch in <ul style="list-style-type: none"> • 	All persons tasked to work at heights.	Work at
Tools and equipment required		Inspection and Tagging of plant and tools	
<input type="checkbox"/> Appropriate power trade tools <input type="checkbox"/> Trolley or other appropriate manual handling aids <input type="checkbox"/> Dust extraction may be required to perform this task		<input type="checkbox"/> All equipment visually inspected prior to use for damage, wear or deterioration <input type="checkbox"/> Tools maintained in accordance with manufacturer's instructions and maintenance requirements	
IF CONTROL MEASURES ARE NOT SUITABLE AND MAJOR CHANGES ARE NEEDED, CONDUCT A RISK ASSESSMENT AND DEVELOP NEW CONTROLS ACCORDING TO THE RISK MANAGEMENT PROCEDURE			
Safety Checks	Before work starts on a roof or any elevated worksite from which anyone could fall, or when any work process involving height is changes, the person in charge needs to: <ul style="list-style-type: none"> • Identify all tasks that could involve someone falling • . • . • . • . 		
Fall protection/fall-arrest equipment	Where it is reasonably practicable to employ edge protection or: <ul style="list-style-type: none"> • Harness • Energy absorbers • . • . • . • . 		
Equipment involved	Work at height generally involves using equipment such as: <ul style="list-style-type: none"> • Ladders • . • . • . • . 		
Assessment Process	Before any task is undertaken where a person is required to work at heights a Job Safety and : <ul style="list-style-type: none"> • Eliminate the risk of a fall; and/or • . 		
Training	Training is to be provided through a recognised course and is to contain instruction on: <ul style="list-style-type: none"> • Safe working techniques • . • . • . 		
Potential Hazards/Risks	<ul style="list-style-type: none"> • FALL FROM HEIGHT • Death • . 		