










Safe Work Instruction	
Turn Table	Issue date: 18 August 2010

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Example content:

Document no.	Scope: This instruction applies to the safe general use of a turn table. For the use of welding of cylinders.		
Review date	References : <ul style="list-style-type: none"> AS4024.1 Safety of Machinery; OHS Act (refer State / Territory) OHS Regulation (refer State / Territory) 		
Responsible supervisor	PPE and precautions	Competencies or qualifications	Licences or permits required
<i>Insert name in BLOCK letters</i>	<p>Do not wear anything loose that could catch in the moving parts such as sleeve cuffs, cuffed pants, scarves, loose long hair, rings or jewellery or gloves. Don't smoke</p> <p>Wear all required PPE such as</p> <input type="checkbox"/> Safety glasses <input type="checkbox"/> Welding mask with correct grade lens must be worn. <input type="checkbox"/> . <input type="checkbox"/> . <input type="checkbox"/> . <input type="checkbox"/> .	Only operators who have been authorised as	
	Safety glasses must be worn at all times in addition to welding mask.		Long and loose hair must be contained.
	Appropriate footwear with substantial uppers must be worn.		Close fitting/protective clothing to cover arms and legs must be worn.
	Respiratory protection devices may be required for some operations.		Oil free leather gloves and spats must be worn when welding.
	Rings and jewellery must not be worn.		A welding mask with correct grade lens must be worn.
 Warning	Prior to the commencement of any work activity it is identified that the suggested risk control measures are not suitable or less than adequate and that major changes are required, a risk assessment is to be conducted and new controls nominated and implemented as per the risk management procedure.		
Pre Operational Safety Checks	<ul style="list-style-type: none"> Ensure lighting is turned on Ensure no slip/trip hazards are present in workspaces and walkways 		