

Document no. NZ004	Work description Use of Pedestal Grinder to remove metal from flat and cylindrical surfaces		
	Scope Applies to the use and operation of pedestal grinders to ensure they are operated safely and maintained in good working order.		
Review date 30/09/2012	References AS4024 Safety of Machinery		
Responsible supervisor	PPE and precautions	Competencies or qualifications	Licences or permits required
<i>Insert name in BLOCK letters</i>	<p>Do not wear anything loose that could catch in the moving parts such as sleeve cuffs, cuffed pants, scarves, loose long hair, rings or jewellery or gloves. Don't smoke</p> <p>Wear all required PPE such as</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] 	<p>Only operators who have been authorised as properly trained and competent are allowed to operate machines.</p>	
<p>IF CONTROL MEASURES ARE NOT SUITABLE AND MAJOR CHANGES ARE NEEDED, CONDUCT A RISK ASSESSMENT AND DEVELOP NEW CONTROLS ACCORDING TO THE RISK MANAGEMENT PROCEDURE</p>			
Pre Operational Safety Checks	<ul style="list-style-type: none"> Operators must be properly instructed in the safe operation and characteristics of the machine and the materials involved. Clear the area around the machine and check workspaces and walkways to ensure no slip/trip hazards are present Ensure all guards and safety shields are in position before starting the grinder. <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>		
Safe Operational Use	<ul style="list-style-type: none"> Examine the grinder to see that the tool rest is set at the required height; is within 3 mm to the face of the wheel; and is securely fastened in this position Adjust safety glass shields on the grinder to permit clear vision of the part to be ground and still protect the operator from flying particles. <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>		