

Safe Work Instruction	
<b>Linisher / Belt Sander</b>	Issue date: 17 August 2010

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Example content:

<b>Document no.</b>	<b>Work description</b> Use of Linisher / Belt Sander		
	<b>Scope</b> Applies to the use and operation of a Linisher/Belt Sander to ensure they are operated safely and maintained in good working order.		
<b>Review date</b>	<b>References : AS4024.1 Safety of Machinery;</b>		
<b>Responsible supervisor</b>	<b>PPE and precautions</b>	<b>Competencies or qualifications</b>	<b>Licences or permits required</b>
<i>Insert name in BLOCK letters</i>	<b>Do not wear</b> anything loose that could catch in the moving parts such as sleeve cuffs, cuffed pants, scarves, loose long hair, rings or jewellery or gloves. Don't smoke  Wear all required PPE such as <ul style="list-style-type: none"> <li>• Safety glasses</li> <li>• .</li> <li>• .</li> <li>• .</li> <li>• .</li> </ul>	Only operators who have been.	
Tools and equipment required: Dust extraction must be used for this machine			
<b>IF CONTROL MEASURES ARE NOT SUITABLE AND MAJOR CHANGES ARE NEEDED, CONDUCT A RISK ASSESSMENT AND DEVELOP NEW CONTROLS ACCORDING TO THE RISK MANAGEMENT PROCEDURE</b>			
<b>Pre-Work Inspection of Work Area</b>	Prior to the commencement of any work involving the use of a Linisher/belt sander, a visual inspection of the work area, the materials to be used and the proximity to flammable liquids and emergency response should be undertaken. <ul style="list-style-type: none"> <li>• The inspection should be conducted as per the Pre-work Inspection Safe Work Instruction</li> <li>• .</li> <li>• .</li> </ul>		
<b>Safe Operational Use – Pre-Operational</b>	<ul style="list-style-type: none"> <li>• Check workspaces and walkways to ensure no slip/trip hazards are present</li> <li>• Ensure you are familiar with the operation of the ON/OFF starter and E-Stop (if fitted)</li> <li>• .</li> <li>• .</li> <li>• .</li> <li>• .</li> <li>• .</li> </ul>		
<b>Safe Operational Use – Whilst Operating</b>	<ul style="list-style-type: none"> <li>• Allow machine to reach maximum revolutions before operating to avoid overloading</li> <li>• Always place material on the table on the downward side of the disc travel to hold it down on</li> <li>• .</li> <li>• .</li> <li>• .</li> <li>• .</li> <li>• .</li> </ul>		
<b>Housekeeping</b>	The operator is to: <ul style="list-style-type: none"> <li>• Switch off the belt sander</li> <li>• .</li> <li>• .</li> <li>• .</li> <li>• .</li> <li>• .</li> </ul>		