









Safe Work Instruction	
Gas Furnace	Issue date: 17 August 2010

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Example content:

Document no.	Scope: This instruction applied to the safe general use of a Gas furnace. Used for heat treating, metal melting and soldering.		
Review date	References : <ul style="list-style-type: none"> • AS4024.1 Safety of Machinery; • OHS Act (refer State / Territory) • OHS Regulation (refer State / Territory) 		
Responsible supervisor	PPE and precautions	Competencies or qualifications	Licences or permits required
<i>Insert name in BLOCK letters</i>	<p>Do not wear anything loose that could catch in the moving parts such as sleeve cuffs, cuffed pants, scarves, loose long hair, rings or jewellery or gloves. Don't smoke</p> <p>Wear all required PPE such as</p> <input type="checkbox"/> Safety glasses <input type="checkbox"/> Thermal gloves <input type="checkbox"/> . <input type="checkbox"/> . <input type="checkbox"/> .	Only operators who have been	
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p> Safety glasses must be worn at all times in work areas.</p> <p> Sturdy footwear must be worn at all times in work areas.</p> <p> Rings and jewellery must not be worn.</p> <p> Face shield must be worn.</p> </div> <div style="width: 45%;"> <p> Long and loose hair must be contained.</p> <p> Aluminized heat retardant jacket must be worn.</p> <p> Thermal resistance gloves must be worn when using this equipment.</p> </div> </div>			
 Warning	Prior to the commencement of any work activity it is identified that the suggested risk control measures are not suitable or less than adequate and that major changes are required, a risk assessment is to be conducted and new controls nominated and implemented as per the risk management procedure.		
Pre Operational Safety Checks	<ul style="list-style-type: none"> • Make sure the furnace is properly grounded and no loose wires are connected to the furnace • Never heat any flammable or combustible liquid • Ensure no slip/trip hazards are present in workspaces and walkways 		
Safe Operational Use	<ul style="list-style-type: none"> • Check all the gas couplings by 'painting' them with water with a little detergent in it after installing the furnace or replacing the gas canister. No bubbles of leaking gas should appear. • Do not put any flammable materials (paper, wood, plastic etc) within a meter (3 inches) above the furnace. • . • . • . • . • . • . • . • . 		