








Safe Work Instruction	
Electrical Jack Hammer	Issue date: 17 August 2010

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Example content:

Document no.	Scope: This instruction applies to the safe general use of an electrical Jack Hammer. Used for drilling and demolition work.		
Review date	References : <ul style="list-style-type: none"> AS4024.1 Safety of Machinery; OHS Act (refer State / Territory) OHS Regulation (refer State / Territory) 		
Responsible supervisor	PPE and precautions	Competencies or qualifications	Licences or permits required
<i>Insert name in BLOCK letters</i>	<p>Do not wear anything loose that could catch in the moving parts such as sleeve cuffs, cuffed pants, scarves, loose long hair, rings or jewellery or gloves. Don't smoke</p> <p>Wear all required PPE such as</p> <input type="checkbox"/> Safety glasses <input type="checkbox"/> High top boots with protective toes and non-slip soles <input type="checkbox"/> . <input type="checkbox"/> .	Only operators who have been.	
	Safety glasses must be worn at all times in addition to welding mask.		Long and loose hair must be contained.
	Appropriate footwear with substantial uppers must be worn.		Close fitting/protective clothing.
	Hearing protection.		Protective gloves.
 Warning	Prior to the commencement of any work activity it is identified that the suggested risk control measures are not suitable or less than adequate and that major changes are required, a risk assessment is to be conducted and new controls nominated and implemented as per the risk management procedure.		
Pre Operational Safety Checks	<ul style="list-style-type: none"> Ensure the use of the prescribed PPE Ensure all guards are properly in place 		
Safe Operational Use	<ul style="list-style-type: none"> When using any tool or equipment, do not over reach. Ensure that you have firm footing and are always ready to handle any reaction the equipment may make Do not touch the bit or parts close to the bit immediately after operation; they may be . . . 		