

Safe Work Instruction	
Decoiler, Straight Cut and Punch	Issue date: 5 June 2009

The full content of this template is available for download to your shopping cart.

Example content:

Document no.	Work description Use of the decoil, straight cut and punch line		
	Scope Applies to the use and operation of the decoil		
Review date 1/9/10	References : AS4924,1 Safety of Machinery OHS Acts OHS Regulations		
Responsible supervisor	PPE and precautions	Competencies or qualifications	Licences or permits required
	Do not wear anything loose that <ul style="list-style-type: none"> • 		Nil
Tools and equipment required:			
IF CONTROL MEASURES ARE NOT SUITABLE AND MAJOR CHANGES ARE NEEDED, CONDUCT A RISK ASSESSMENT AND DEVELOP NEW CONTROLS ACCORDING TO THE RISK MANAGEMENT PROCEDURE			
Pre Operational Safety Checks	<ul style="list-style-type: none"> • Guards or safety devices must • Shearing edges should be maintained • Working parts should be • Area around the machine must be • Sufficient space must • Familiarise yourself • Manual handling tasks • Ensure work area • Faulty equipment. • Check that coil 		
Safe Operational Use	<ul style="list-style-type: none"> • When setting up • DO NOT. • Be aware • Remain behind • Ensure • Whilst in operation • This machine is fitted with • Never use punch to • Before re tooling • Isolate • When setting up machine • Use care when • Load correct • 		
Housekeeping	<ul style="list-style-type: none"> • When not in use, this machine must • 		
Inspection and maintenance	<p>Punch must be inspected and maintained</p> <ul style="list-style-type: none"> • A record of maintenance • The record is to include the; <ul style="list-style-type: none"> • date • <p>Inspections are to be carried out</p>		

BSRM – Safe Work Instruction – Decoiler, Straight Cut and Punch

Doc No BSRM 2009 - 027	Version 1.	Approved by: J Clancy	Review date: 1/09/2011	Page 1 of 2
------------------------	------------	-----------------------	------------------------	-------------