

<b>Position Title:</b>	Construction Worker: Labourer	<b>Name:</b>	
<b>Reports to:</b>		<b>Location:</b>	
<b>Start Date:</b>		<b>Department:</b>	
<b>Primary Purpose of Position:</b>			
The primary purpose of this position is to assist in all maintenance and construction activities and to be actively involved in team building and development programs.			

### Key Responsibilities & Duties:

#### Major Responsibilities include but are not limited to:

#### 1. Major Accountabilities

##### *(Generic Responsibilities)*

- Undertake labouring duties
  - Complete tasks within the time allocated by supervisors and to a suitable standard
- Risk Management
  - Undertake hazard identification and risk assessment on site as required to ensure a safe work environment
- Provide manual labour services as and when required
  - Operate basic hand tools such as saws, drills, etc.
  - Operate basic power tools such as drills, grinders, explosive power tools etc.
  - Provide manual labour assistance on various tasks and assignment
- Perform other related duties as required

##### *(OHS Responsibilities)*

- Know and understand the company's Site Safety Management Plan
- Ensure all activities are conducted in accordance with all OHS requirements
- Follow Safe Work Instructions at all times
- Follow the company's policies and procedures

#### 2. General:

- Meet attendance requirements
- Work without constant supervision
- Be effective in meeting deadlines
- Produce accurate and quality work
- Achieve improved business performance
- Meet all requires of employment contract
- Implement company policies as required

#### 3. Working Relationships

**Internally** this position works with:

- Site Supervisor
- Construction team

**Externally** key working relationships are with:

- External contractors

**Key Competencies**

- Knowledge of safe operation of basic hand and power tools
- Knowledge of equipment cleaning standards and procedures
- Knowledge of workplace safety and safe lifting and handling procedures
- Ability to operate required equipment in a safe and responsible manner
- Class C drivers license (manual vehicles)
- work cover induction card
- Demonstrated skills in team development, and ability to coach workers to improve their individual efficiency and performance
- Ability to work with minimal supervision
- Good communication skills
- Time management skills

**Agreement**

I have read this Position Description and confirm that:

- I fully understand the content and agree that it forms the basis of my employment at UBT
- I understand that the company may change the Position Description from time to time to suit the needs of the business

Signed

Employee.....Date:.....

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Signed

Manager:.....Date:.....

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