

The full content of this template is available for download to your shopping cart.

Example content:

Employee Information			
Employee Name:		Date:	
Employee ID Number:		Department:	
Discrepancy Relating To			
<input type="checkbox"/> Normal Time	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Other:	
Discrepancy Information			
:			
**			
Details			
Pay Week Start Date:		Pay Week End Date:	
Discrepancy Date(s):		Discrepancy Amount:	
Signatures			
Employee Signature:		Date:	
Manager Signature:		Date:	