

The full content of this template is available for download to your shopping cart.

Example content:

Contact Name
Address
City State Post Code

OBJECT: YOUR RECENT JOB APPLICATION

Dear [CONTACT NAME],

Thank you for your recent application to join our company [REDACTED].

We regret [REDACTED]
[REDACTED] for future openings.

Thank you for your interest [REDACTED]

Good luck in your career search!

Sincerely,

[YOUR NAME]
[YOUR TITLE]
[YOUR PHONE NUMBER]
[YOUREMAIL@YOURCOMPANY.COM]