

This policy sets out conditions applicable to handling grievances raised by employees.

The full content of the policy is available for download to your shopping cart.

Example content:

[Insert Company name]'s Grievance Policy acts as a guideline for managing the grievance procedure. It does not supersede procedures set out in the relevant industrial instrument.

Definition

A grievance may be about an act, omission, situation or decision that an employee thinks is unfair, discriminatory or unjust. A grievance related to an individual or the work environment of the individual

A grievance arises when an employee and a supervisor/manager cannot resolve a matter, for example, payment for work, conditions of work or personal rights and obligations associated with work.